PROGRAM REQUIREMENTS ESTABLISHED FOR THIS AFFILIATED TRAINING PROGRAM IN VAMC WASHINGTON DC.

For Affiliate Medical School and Training Programs:

- ➢ Formal Request for each course from the program director(2 months prior to clinical)
- ➢ Course Learning Objectives (For regular Rotation/Elective/Research Study)
- ➢ Current Certificates (BLS & ACLS- For regular Rotation/Elective/Research Study)
- ➢ Health Clearances/annual PPD for regular Rotation/Elective/Research Study (1 month prior)

Mandatory Courses for Applicant/Medical Trainee:

All Medical Trainees/Contractors/visiting physicians/WOC physicians must self-register on the site, and create their own username and password unique to this site https://www.tms.va.gov/learning/user/login.jsp Please note that the site can be accessed anywhere from any web browser. To create an account, the user needs to click on "**Create New User**" and complete the following courses.

- ➢ Privacy and HIPAA Training
- ➢ VHA Mandatory Training for Trainees – Refresher
- ➢ VHA Mandatory Training for Trainees
- ❖ *At the end of the courses, the user would be able to print out the certificates of completion for all courses and present them during the check in process.*

http://www.vehu.va.gov/cprstraining/ - CPRS Tab by Tab Training Course is required for all Medical Trainees/Contractors/WOC physicians. Please complete the courses and print the certificate

- ➢ All documents must be in 2 weeks prior to clinical rotation
- ➢ Orientation to the VA facility, provided to the Medical Trainee by VA Educators
- ➢ Computerized Medical Record System orientation to students provided by the Instructor

For Medical Trainee: All of the following must be scheduled through **Woodrow Thompson 2 weeks** prior to start date: (202) 745-8471, woodrow.thompson@va.gov

2 weeks prior to start date:

- ➢ VA Registration Form (email: woodrow.thompson@va.gov)
- ➢ Certificates of completion for all VA mandatory training

First day of VAMC Orientation:

- ➢ VA ID Badge(VA Form 0711-PIV Card Application-See PIV Manager-Mr. Thompson)
- ➢ Computer Access: Network account access/CPRS Codes (Program Director/Mr. Thompson)

Veterans Affairs Medical Center – Medicine Residency Program – Room 4A155– 50 Irving Street NW

Washington DC 20422 – Tel.202-745-8471 – Fax.202-745-8184